

Meeting Minutes

Meeting Called to Order March 14, 2024 by Katrina Poydack, Chair at 5:06 pm.

| ATTENDEES | ZOOM ATTENDEES | ABSENTEES |
|----------------------------------|-------------------------|-----------|
| Carol Crawford | John Bellville (IVSWCD) | |
| Janice Denney | Gene Merrill | |
| Katrina Poydack | | |
| Patty Downing | | |
| Bob Schmidt | | |
| Don Young | | |
| James Gurley | | |
| Kevin O'Brien (staff) | | |
| Arlyse DeLoyola (staff) | | |
| Kate Dwyer (portion of meeting) | | |
| Kenny Houck (portion of meeting) | | |
| Bob Webb IVSWCD | | |

SCRIBE

Notes were taken by: Arlyse DeLoyola

The meeting began with Guest Speaker Kate Dwyer of the Four Way Community Foundation. She started by introducing herself and asking the attendees to do so as well, then described the work her foundation does in the communities they serve. Her next topic was defining and discussing the importance of having a DEIJ (Diversity, Equity, Inclusion and Justice) Policy. She invoked lively discussion around the subject and offered her opinion of the draft policy presented to the board for review and discussion next month. Kate was thanked for her valuable input.

- **Minutes:** The minutes of the February 2024 meeting were presented to the council for review.
 - Bob Schmidt made a motion to approve the minutes.
 - Carol Crawford seconded that motion.
 - The minutes were approved without dissent.
- **Financials:** The Financial Reports for February 2024 were presented to the Council for review.
 - Bob Schmidt made a motion to accept the financial reports.
 - Carol Crawford seconded that motion.
 - The motion was approved without dissent.

○ COMMITTEE REPORTS

○ Human Resources-

Kevin reported that he will have his job description ready soon. The committee has been meeting.

○ Policy Committee-

Patty Downing reported that minor changes had been made to the Conflict-of-Interest Policy and it is submitted to the board for approval at this meeting. There is a draft DEIJ policy included in the packet for board review and consideration for next meeting, The next policies that will be considered by the committee are Harassment and Board Roles and Responsibilities.

There were no other committee reports.

OLD BUSINESS

- **Treasurer Replacement**

Janice Denney has requested to be replaced as treasurer,

- Jim Gurley Made a motion to appoint Carol Crawford to the position of Treasurer.
- Gene Merrill Seconded the motion.
- The motion passed seven votes to one, with Carol Crawford casting the nay vote.

- **Tabled Proposals**

Patty reminded the board that she had requested that two of her proposals be tabled to this month for consideration and possible adoption.

- A motion was made by Patty Downing to change the Watershed Coordinator's title to Executive Director.
- Carol Crawford seconded the motion.
- Discussion was held.
- The motion passed unanimously.

- Patty made a motion to make the non-probationary Executive Director a voting member of the Board of Directors.
- Carol Crawford seconded the motion.
- Discussion followed.
- A poll vote was held with four ayes, three nays and one abstention.
- The motion passed.

- **Conflict-of-Interest Policy**

The board reviewed the proposed, updated Conflict-of-Interest Policy. Changes were requested and noted.

- Kevin O'Brien made a motion to accept the policy with noted changes.
- Bob Schmidt seconded the motion.
- The motion passed without dissent.

NEW BUSINESS

- **The Big Picture**

Kevin reviewed an article written by the Executive Director of the Non-profit Association of Oregon regarding the changes in the non-profit world.

- **Other New Business**

Kevin asked the board to review the Draft DEIJ Policy they had been given and to please send any comment to he, Patty or Arlyse so we can be ready for approval next meeting.

- **Bob Webb to WC Board**

- Bob Schmidt made a motion to bring Bob Webb onto the Council Board.
The motion died for lack of a second after the process for onboarding was explained. Bob Webb was provided an application, a set of By-Laws and the Strategic Plan to review and consider.

CONTINUING

- **Strategic Plan Check-In:**
Kevin reviewed the timeline in the plan and determined we are mostly ahead of schedule.

- **Staff and partnering agency reports:**
 - Kevin reviewed his written report. He attended meetings today online regarding the Pacific Forest Accord grant offerings and was not encouraged that we would be funded in our requests. The meetings will continue tomorrow.
 - In good news, he and John plan to make some media blasts next week to be used in our fundraising marketing.
 - Arlyse announced she had been successful in taking down the old PayPal account and starting a new one that she and Kevin have access to.

- **Partnering Agencies:**
John Bellville reviewed the IVSWCD's recent activities. He has been very busy with numerous projects. He did announce that he had heard that the FAA had just ruled that the type of drone we have will not be legal to fly in the future. (!)

- **Public Comment**
There were no public comments.

NEXT MEETING:

The next monthly meeting is to be held at 5:00 pm on April 11, 2024.

ADJOURNMENT

Meeting Adjourned by Katrina Poydack, Chair, at 7:34 PM.

Approved Minutes:

Signature 

Date 4-11-24

