

## Meeting Minutes

Meeting Called to Order October 27, 2022, by Bill Reid, Chairman at 7:04 pm

**ATTENDEES**

**ZOOM ATTENDEES**

**ABSENTEES**

William Reid	Marcy Sowa	Rhett Nelsen
Don Young	Joy McEwen (7:51)	Gene Merrill
Bob Schmidt		
James Gurley		
Katrina Poydack		
Janice Denney		
Patricia Downing		
Robert Webb		
Carol Crawford		
Kevin O'Brien (Staff)		
Arlyse DeLoyola (Staff)		
John Bellville (SWCD Staff)		
Cheryl Nelson (SWCD Staff)		

**SCRIBE**

Notes were taken by: Arlyse DeLoyola

- **Minutes:** The minutes of the September 22, 2022 meeting were presented to the council for review.
  - **Bob Schmidt made a motion to approve the minutes as presented.**
  - **Carol Crawford seconded that motion.**
  - **The motion carried without dissent.**
  
- **Financials:** The Financial Reports for September 2022 and July 1, 2022 – September 30, 2022, were presented to the Council for review.
  - **Carol Crawford made a motion to accept the financial reports.**
  - **Bob Schmidt seconded that motion.**
  - **Discussion was held.**
  - **The motion carried without dissent.**

**OLD BUSINESS**

- **Vacant Council Seat**  
 Kevin has not received a response from the city regarding a seat on the council. Discussion was held and no action taken.
  
- **Strategic Planning Update**
  - Kevin presented the proposal the committee received from Rob Hambleton. He informed the board that he had discussed the cost with him and that he was willing to complete the project for \$10,000, contingent upon the receipt of the additional \$5000 in funding which will be applied for upon selection of a contractor.
  - Katrina Poydack made a motion to approve acceptance of Rob Hambleton's proposal, contingent upon receipt of funding.

- Carol Crawford seconded the motion.
- Discussion was held
- The motion passed without dissent.
- **Upcoming Vacancies**  
Chairman Reid reminded the Council that three IVSWCD directors who were re-elected for 2023 will no longer hold seats on the Council as of January 1<sup>st</sup>. Discussion was held and no action taken. Chairman Reid said he will discontinue his credit card for the Council as well.
- **Retirement Plan Action Item**  
Chairman Reid reviewed the resolution to begin the Retirement Plan for the Council employees which was discussed last month. Further discussion was held.
  - Bob Webb made a motion to approve the Resolution for Adoption of the Cardinal Services, Inc. 401(k) Plan
  - Bob Schmidt seconded the motion
  - The motion passed without dissent.

## **NEW BUSINESS**

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- **Potential Meeting Night Change**
  - Katrina Poydack suggested that beginning next calendar year, the Council meet on a different night from the District to allow for further separation and more comprehensive meetings. She suggested the first or second Thursdays.
  - A motion was made by Katrina Poydack to begin meeting on the first Thursday of the month at 6:00 pm in January 2023.
  - The motion was seconded by Carol Crawford
  - The motion passed without dissent.

## **CONTINUING**

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- **Staff and partnering agency reports were presented to the board:**
    - Kevin reviewed his report, adding that he plans to continue his efforts at partnering with County Officials to ease permitting for restoration work and he will work with other organizations in this effort. He also hopes to get recognized within the County to respond to the busts and develop restoration plans for them. He plans to take the lead in that effort.
    - Arlyse had no additions to her report.
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## **NEXT MEETING**

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The next meeting is to be held on November 17, 2022 at 6:00pm at the office and via ZOOM. Details will be in your packets.

## **ADJOURNMENT**

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Meeting Adjourned by Bill Reid, Council Chairman, at 8:02 pm.

APPROVED MINUTES: Bill Reid

DATE: 11-17-22