

Meeting Minutes

Meeting Called to Order February 13, 2025, by Katrina Poydack, Chair, at 5:01 pm.
 Prior to opening, a brief meeting of the recruitment committee was held to review an application renewal.

ATTENDEES	ZOOM ATTENDEES	ABSENTEES
Katrina Poydack	Gene Merrill (6:05)	
Patty Downing		
Carol Crawford		
Janice Denney		
Kevin O'Brien (E.D.)		
Bill Joerger		
Arlyse DeLoyola (staff)		

SCRIBE

Notes were taken by: Arlyse DeLoyola

- **Minutes:** The minutes of the January 2025 meeting were presented to the council for review.
 - Carol Crawford made a motion to approve the minutes.
 - Janice Denney seconded that motion.
 - The minutes were approved without dissent.

- **Financials:** The Financial Reports for January 2025 were presented to the Council for review.
 - Carol Crawford made a motion to approve the financial reports.
 - Patty Downing seconded that motion.
 - The motion was approved without dissent.

Committee Reports: The Human Resources Committee report was presented by Chair, Patty Downing. (Notes attached)

The Engagement Committee reported on the Page Creek Planting Event. There will be a site visit tomorrow and a meeting next week.

The Policy Committee update was given by Katrina Poydack. She has been in touch with Tanya Navarrez (Grandma Aggie's granddaughter) who will review a land acknowledgement which will be written by Katrina. It should be available for board review next month.

Next meetings:

- Community Engagement-(Page Creek Planting) Wednesday, February 10 at 10:00 am
- Human Resources- Tuesday, February 25 at 10:00 am

OLD BUSINESS

- **Logo**
Discussion was held on potential new logo. Patty and carol will work on designs.
- **Bank Signatories**
 - A motion was made by Carol Crawford to give signatory authority for our account at Umpqua Bank to Gene Merrill, Katrina Poydack, Carol Crawford, and Patty Downing, leaving Bill Joerger as the statement reviewer and remove Marcy Sowa, Joy McEwen, Jim Gurley, Robert Webb, and Don Young as signers.
 - The motion was seconded by Janice Denney.
 - The motion passed unanimously.
- **Unfinished Old Business**
 - Patty Downing made a motion to approve a 3% Cost-of-Living adjustment to staff employees, noting that this action was inadvertently tabled at a previous meeting.
 - Carol Crawford seconded the motion.
 - Discussion was held.
 - The motion passed with Kevin O'Brien abstaining.

NEW BUSINESS

- **Conflict of Interest Annual Statements**

Annual Conflict -of-Interest forms were distributed, discussed, and returned.

An executive session was called at 5:40 pm

Regular session resumed at 5:43 pm

Patty Downing was welcomed to the Council for another four-year term beginning in March.

- **Policy Idea**
Patty Downing presented a suggested Communications Policy for the board to consider. No formal action was taken.

CONTINUING

- **Staff and Partnering Agency reports:**

Kevin reviewed his report and told the board that self-assessments are due by the March meeting. The forms were printed and distributed to the board.

He reiterated that we should still be thinking about "holes" on the board that could be fulfilled by recruitment, such as legal and marketing.

Kevin spoke about the need for better leadership (from him) and communication going forward and pledged to meet with each director one-on-one on a regular basis. He also will be making weekly check-ins with Katrina, keeping her apprised of what's going on. He emphasized principles before personalities and that building trust within our staff and board is necessary for success.

Projects are still moving forward, and we should have the first answer on Crooks Creek next week.

John is asking Two Rivers to consider changing their meeting night so it doesn't conflict with our meetings as he is unable to attend both.

Arlyse had nothing to add to her report.

Board Actions/Homework:

Kevin asked that the Council directors call him to schedule a one hour meeting.

There were no Partnering Agency Reports

Public Comments:

There were no public present.

Katrina asked that the board return to New Business. She mentioned that traditionally, all Council members are Associate Directors on the District Board. She asked if the board wished to reciprocate, allowing District directors to serve as Associates on the Council. Discussion was held and the subject was tabled to the next meeting.

NEXT MEETING

The next monthly meeting is to be held at 5:00 pm on March 13, 2025.

ADJOURNMENT

Meeting Adjourned by Katrina Poydack, Chair, at 7:42 pm.

Approved Minutes: Signature  Date 6-4-25