Illinois Valley Watershed Council
331 E Cottage Park Suite 1B - P.O. Box 352
Cave Junction, OR 97523
Phone: 541-592-3731

Monthly Watershed Council Meeting Notice and Agenda
Thursday, November 19th, 2026
331 E Cottage Park Drive Suite 1 or Join the Zoom Meeting

Topic: Illinois Valley Watershed Council Monthly Meeting
Time: November 19th, 2026 6:00 PM Pacific Time (US and Canada)

Meeting ID: 869 6068 6555 Passcode: SaveFish

One tap mobile
+17193594580,,86960686555#,,,,*94761306# US
+12532050468,,86960686555#,,,,*94761306# US

For Phone in:
Dial by your location
• +1 719 359 4580 US
• +1 253 205 0468 US
Pacific • +1 253 215 8782 US

I. 5:00 PM: Call to Order

II. 5:02 PM: Acceptance of Minutes

III. 5:05 PM: Acceptance of Financial Reports

IV. 5:10 PM: Committee Reports
a. Hiring (Information; Kevin and Katrina)
b. Policy (Information/Action; Kevin)

V. 5:20 PM: Old Business
a. Staff Succession Plan (Information/Discussion/Potential Action; Kevin)
b. Mining Update (Information/Discussion; Zoe)

VI. 5:40 PM: New Business
a. 2027-2029 Strategic Planning Calendar

VII. 5:50 PM: Council Updates & Staff Reports
a. Staff reports (Information/Discussion; Heather and Kevin)
b. Board Homework (Action; Kevin)

VIII. 6:00 PM: Partnering Agency Reports

IX. 6:05 PM: Public Comments (Relating to this agenda or IVWC Operations)

X. 6:10 PM: Adjournment

Illinois Valley Watershed Council
Regular Monthly Council Meeting
Illinois Valley WC Office/ZOOM

Meeting Minutes

Meeting Called to Order Oct 8, 2026 at 6:02 pm by **Carol Crawford**, Chair.

ATTENDEES	ZOOM ATTENDEES	ABSENTEES
Carol Crawford		
		Gene Merrill
Bill Joerger	x	
Katrina Poydack		
Zoe Raihl		
Tessa Carlson		
Heather Gilinsky, Staff		
Kevin O'Brien, Staff		

SCRIBE

Notes were taken by: Heather Gilinsky

- Minutes: The minutes of the Sept meeting were presented to the council for review.
  - Katrina Poydack made a motion to approve the minutes after correction made.
  - Carol Crawford seconded the motion.
  - The minutes were unanimously approved.
- Financials: The Financial Reports for Sept 2026 were presented to the Council for review.
  - Katrina Poydack l made a motion to accept the May and June 2026 financial reports.
  - Tessa Carlson seconded the motion.
  - The motion was unanimously approved.
- Katrina Poydack made a motion to add Zoe Raihl and Tessa Carlson as authorized signers for the Illinois Valley Watershed Council's Columbia Bank account. To remove Janice Denney and Marcy Sowa as authorized signers. To retain Katrina Poydack and Carol Crawford as authorized signers.
  - Zoe Raihl seconded the motion.
  - The motion was unanimously approved.

Committee Reports

- Kevin O'Brien updated the Council that LeahMarie O'Neill resigned as a board member as she relocated to Grants Pass. Kevin O'Brien suggested 1-2 board members be allowed from outside of the Illinois Valley. A discussion followed; however, no resolutions were passed.
- The Council welcomed Tessa Carlson to her first meeting as an IVWC director.

- Kevin updated the Council about board recruitment stating that they needed more members. He said that he was reaching out to 2 people who had requested application materials. He is also planning to post on Facebook, place an ad in the IV News, create a flyer and post it on community board, set up a PSA for KXCJ radio and set up a tabling event at Grocery Outlet or Shop Smart.

- Kevin O'Brien updated the board regarding ED hiring. He stated that he received seven

applications to date. Six came through the Indeed.com platform and one through the IV Watershed Council's website. One applicant withdrew, leaving six active. The Indeed ad was a paid two-week posting that ended. The council spent roughly $600 and it produced six applications. Tesse Carlson recommended posting a recruitment ad on The Green Jobs Board.

- IV Watershed Council took a moment to quietly express gratitude and respect and acknowledge that the IV watershed is located within the homelands of the Takelma, Latgawa Tolowa Dee-ni', Shasta, Yurok, Karuk peoples.

Old Business

- Kevin O'Brien stated he will be attending the Southern Oregon Guild of Artists and Artisans meeting to discuss Movie Night collaboration. He asked the Council to provide him with suggestions for films as well as researching how to acquire them via rentals, purchases, licensed streaming options, or working directly with the filmmaker or distributers.

- Kevin O'Brien updated the board regarding ED hiring. He stated that he received seven applications to date. Six came through the Indeed.com platform and one through the IV Watershed Council's website. One applicant withdrew, leaving six active. The Indeed ad was a paid two-week posting that ended. The council spent roughly $600 and it produced six applications. Tesse Carlson recommended posting a recruitment ad on The Green Jobs Board.

- Kevin O'Brien updated the Council that we did not get the grant from NFWF for the Upper East Fork Project.

- Kevin O'Brien update the Council that John Bellville and himself ran an article in the IV News e-edition about the proposed nickel mine.

- Due to LeahMarie O'Neil's resignation, the Council still falls under the Sunset of Board Composition Temporary Resolution.

New Business

- Information was collected from Council members for Bank Certification. As noted earlier, two new board members were voted in as authorized signers for the bank account.
- Kevin O'Brien discussed Nov meeting schedule changes do to his vacation.

Staff Reports

- Kevin O'Brien gave an update on the Native Plant Restoration project stating that the field work is slowing down for the season. Also, that IV Soil and Water Conservation District will be coordinating with J Herbert Stone nursery in Central Point about contract growing of the native seed stock collected this season. The crew received drone and chainsaw training last month.

- Kevin O'Brien represented the Illinois Valley Comruunity Development Organization's (IVCDO) Strategic Planning Event the previous week at their new offices at the south end of town.Kevin stated it was productive and a fantastic networking opportunity. He was part of the "Nature Stewardship" priority area of the plan's working group.

- Heather Gilinsky presented her staff report which included notifying the Council that IVWC and IVWCD's Microsoft account was compromised. Heather stated that she was able to remove the

extra accounts that IVSWD/IVWC were being charged for and was working with Arlyse and Kevin to dispute the charge.

- Heather Gilinsky stated Kevin, Carol and herself were working with Columbia Bank and were able to transfer administration permissions to her.

NEXT MEETING·

The next monthly meeting is to be held at **6:00** pm on **November 19, 2026.**

ADJOURNMENT:

Meeting Adjourned by Carol Crawford- Chair, at 7:15 pm.

Approved Minutes: Signature_____ Date_____

Illinois Valley Watershed Council
Profit & Loss
October 2026

	Oct 26	
Ordinary Income/Expense		
Expense		
Contracted Services		1,109.75
Donation		-246.90
Insurance		2,161.00
Other		
Advertising	562.25	
Internet Services		
Internet/Telephone	33.79	
Total Internet Services	33.79	
Payroll Fees	150.00	
Power	47.79	
Rent Expense	602.00	
Software	-654.58	
Telephone	67.28	
Total Other		808.53
Printing & Copying		16.25
Project Expenses		
Travel - Mileage	119.23	
Total Project Expenses		119.23
Salaries & Wages		37,940.25
Supplies & Materials		6,806.16
Total Expense		48,714.27
Net Ordinary Income		-48,714.27
Other Income/Expense		
Other Income		
Reimbursement		25,618.76
Total Other Income		25,618.76
Net Other Income		25,618.76
Net Income		**-23,095.51**

Illinois Valley Watershed Council
Profit & Loss
July through October 2026

	Jul - Oct 26
Ordinary Income/Expense	
Income	
Contributions Received	
Contributions - Unrestricted	413.11
Total Contributions Received	413.11
Grants Received	35,621.35
Total Income	36,034.46
Gross Profit	36,034.46
Expense	
Administrative Expense	175.00
Automotive repair	215.22
Contracted Services	
General IT Support	37.50
Tax Preparation	229.90
Contracted Services - Other	6,820.74
Total Contracted Services	7,088.14
Donation	-196.90
Insurance	
Auto Insurance	516.00
General Liability Insurance	2,161.00
Total Insurance	2,677.00
Other	
Advertising	1,318.48
Bank Fees	23.54
Copier Lease	213.27
Dues & Subscriptions	80.00
Internet Services	
Internet/Telephone	67.57
Internet Services - Other	42.50
Total Internet Services	110.07
Payroll Fees	650.00
Power	258.92
Rent Expense	2,880.50
Software	-432.54
Telephone	1,156.47
Total Other	6,258.71
Printing & Copying	39.55
Project Expenses	
Contract Labor	82.50
Travel - Mileage	480.81
Total Project Expenses	563.31
Reconciliation Discrepancies	521.85
Salaries & Wages	69,876.62
Supplies & Materials	6,958.32
Taxes	313.00

Illinois Valley Watershed Council
Profit & Loss
July through October 2026

	Jul - Oct 26
Training and Associated Travel	
Mileage	364.17
Training and Associated Travel - Other	40.00
Total Training and Associated Travel	404.17
Total Expense	94,893.99
Net Ordinary Income	-58,859.53
Other Income/Expense	
Other Income	
Refunds	277.73
Reimbursement	55,641.89
Total Other Income	55,919.62
Net Other Income	55,919.62
Net Income	**-2,939.91**

Illinois Valley Watershed Council
Balance Sheet
As of October 31, 2026

	Oct 31, 26
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	117,409.47
CommunityBusiness Savings	1,925.10
IVWC PayPal	702.27
Stripe Account	-0.18
Total Checking/Savings	120,036.66
Accounts Receivable	
Accounts Receivable	-419.46
Total Accounts Receivable	-419.46
Total Current Assets	119,617.20
TOTAL ASSETS	**119,617.20**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-1,489.61
Total Accounts Payable	-1,489.61
Credit Cards	-167.77
Total Current Liabilities	-1,657.38
Total Liabilities	-1,657.38
Equity	
Unrestricted Net Assets	124,214.49
Net Income	-2,939.91
Total Equity	121,274.58
TOTAL LIABILITIES & EQUITY	**119,617.20**

Illinois Valley Watershed Council

11/3/2026 11:32 AM

Register: Checking Account

From 10/01/2026 through 10/31/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/05/2026			Donation	Deposit			100.00	142,544.54
10/05/2026	1448	Amazon Business	Accounts Payable		1,854.35	X		140,690.19
10/05/2026	1449	Amazon Business	Accounts Payable		186.09	X		140,504.10
10/07/2026	ACH	Cardmember Services	Umpqua Bank CC IV...		679.63	X		139,824.47
10/13/2026			Donation	Deposit			102.53	139,927.00
10/13/2026	ACH	H&S Energy Group	Accounts Payable		119.23	X		139,807.77
10/13/2026	1450	Illinois Valley SWCD	Accounts Payable		33,000.00	X		106,807.77
10/14/2026	credit card	Elan Financial Services	Accounts Payable		50.00	X		106,757.77
10/14/2026	1451	Staples Advantage	Accounts Payable		119.99	X		106,637.78
10/15/2026			Reimbursement	Deposit		X	16.00	106,653.78
10/19/2026			Donation	Deposit			44.37	106,698.15
10/19/2026	1452	Pacific Office Autom...	Accounts Payable		16.25	X		106,681.90
10/19/2026	1453	Illinois Valley SWCD	Accounts Payable		67.28	X		106,614.62
10/20/2026	ACH	Cardinal Business Se...	Accounts Payable		75.00	X		106,539.62
10/20/2026	ACH	Cardinal-Employee ...	Accounts Payable		2,938.01	X		103,601.61
10/20/2026	ACH	Cardinal-Tax Impound	Accounts Payable		1,419.29	X		102,182.32
10/20/2026	ACH	Slavic 401K Fund	Accounts Payable		809.53	X		101,372.79
10/26/2026	1454	IV DATA CENTER	Accounts Payable		33.79			101,339.00
10/26/2026	1455	Stilton LLC	Accounts Payable		472.50			100,866.50
10/27/2026	1456	A+ Storage	Accounts Payable		129.50			100,737.00
10/28/2026	ach	Great American Insur...	Accounts Payable	051053893	2,161.00	X		98,576.00
10/28/2026	ACH	Cardmember Services	Umpqua Bank CC IV...		1,117.60	X		97,458.40
10/28/2026	1457	Pacific Power	Accounts Payable		47.79			97,410.61
10/29/2026	ACH	Cardinal Business Se...	Accounts Payable		75.00	X		97,335.61
10/29/2026	ACH	Cardinal-Employee ...	Accounts Payable		2,580.48	X		94,755.13
10/29/2026	ACH	Cardinal-Tax Impound	Accounts Payable		1,259.51	X		93,495.62
10/29/2026	ACH	Slavic 401K Fund	Accounts Payable		579.16	X		92,916.46
10/29/2026	1458	Barco Rent A Truck	Accounts Payable		1,054.75			91,861.71
10/29/2026	1459	Rebekah Clipp	Accounts Payable		55.00			91,806.71
10/30/2026			Reimbursement	Deposit		X	25,602.76	117,409.47

ILLINOIS VALLEY WATERSHED COUNCIL

Executive Director's Report

October 2026 · Prepared 02 November 2026

Hey all, Happy Fall!

A bit shorter report this time given I'm severely afflicted at this moment (Wednesday the 4th at 11:30am) with a severe case of elk-it and trying to finish up preps for leaving early tomorrow morning. Thanks for your understanding. Looking forward to our next regular meeting on 11/19/2026 at 5:00pm. Please note the earlier meeting time for this month.

Bank Signers Update

We're getting closer... (to having two more check signers recognized by our bank). 😉 I have a meeting scheduled with our bank representative Derek for the day after our November meeting (11/20) to hand off a copy of our approved minutes that checks off the last box needed by Columbia Bank (ha, as long as they need to include Zoe and Tessa as signers. Derek will then coordinate sending an email out to all our signers (Carol, Katrina, Zoe, and Tessa) requesting an electronic signature to fully establish recognition.

Southern Oregon Guild Collaboration and Winter Film Event

After our October meeting I followed up with SOG's ED Caitlin Deane and gave her an update of our discussion and suggested that it seemed to make sense for both organizations to spend some more time planning separately before continuing the collaboration. This was deemed prudent given the recency of SOG completing their strategic planning process and the WC needing to reconsider its capacity for engagement moving forward. Both Caitlin and I emphasized we were interested in moving forward, but after some time to regroup.

Board Recruitment

I don't really have anything new to report. There hasn't been any apparent residual interest from our getting-older-by-the-week Facebook splashes. I'll make time either right before or after Thanksgiving to get busy with ads in the IV News and on our Facebook page, and rack my brain further for possible candidates to approach. Unfortunately, my local network of potential candidates for us seems limited to high-performing folks that don't have the bandwidth for it. Although a lot of times it doesn't feel like it to me, I do believe we're right where we're supposed to be for now. I also suggest we keep board recruitment as a high priority for us, at least until we feel we have the right 'holes' filled. I'm very grateful for Zoe and Tessa coming on board. We are very lucky to have them, especially with their skills and interests. For my part, it would be hard for the timing of their joining our board to be any better. Thanks again, Zoe and Tessa. Ha, and for you Old-Timers (Carol, Katrina, and Bill), thanks for sticking with us through some tough times in recent years. Thank you for being there for the Valley to help move our mission forward through that time. We wouldn't be where we are today without the service you've done for this watershed and its community. Thank you. Happy Thanksgiving, if you celebrate the holiday. 👊 😊 👍

Staff Succession Plan

The Executive Director Vacancy Announcement has been posted/advertised across a wide swath of platforms. While many were free, some were not. To date, we've paid a total of $1,161.39 since you folks directed me to start advertising at our September regular meeting. While we may need to invest more towards advertising, I think we've seen the lion's share already of what would need to be spent to fill the vacancy. We'll find out. Indeed alone was over $600 of that figure, and was found to be miserably ineffective in providing candidates, much less qualified candidates. I

started a list (which is frustratingly missing in action at the moment!) of all the different platforms I put the announcement on. While we're not being deluged with qualified applicants by any measure, we're starting to get a trickle of qualified applicants that the Hiring Committee can begin considering. Resumes received that meet the minimum qualifications are being held until the Hiring Committee (Katrina, Carol, Zoe, and me) meets on Tuesday, 11/17 to begin considering them. At this writing, four applicants will start being considered at that 11/17 meeting.

The strategic reserve balance is currently $86,261.64. Especially for you newer directors, and by way of reiteration for others, this funding category (Unrestricted Funds in our budget) was formally set aside to fund implementing the staff succession plan.

Upper East Fork Project

I've confirmed the $50K of ODFW funds are still solid for work in spring/early summer 2027. Until other funds can be located and secured, the scope of the project will be to road work only in 2027, and that will be in the Hogue Meadows area and the lower portions of the FS road up to Bybee pond. I'm grateful ODFW has stayed committed, even after the news that we weren't awarded the big grant for the project.

Steve Burns and I have been strategizing for me to make an approach to our Wild Rivers District (WRD) Ranger Scott Blower to be able to again move forward on developing the larger project we'd put together this past spring. I'm planning to schedule a meeting with Scott soon.

Native Plant Restoration Project

The crew is still collecting native seeds in the Smith River Complex fire scar area, but seed production is slowing down. John Bellville, District Manager of the Illinois Valley Soil and Water Conservation District (IVSWCD, or the District), will be coordinating with J Herbert Stone nursery in Central Point about contract growing of the native seed stock collected this season. The crew received drone and chainsaw training last month.

Although John and I have not had time to discuss this fully, he informed me in a short call earlier this week the the FS Botanist successfully secured funding for another large native plant restoration project on another fire scar in the area. I hope to hear more about it by our meeting to be able to fill you in more, but similar to our existing Agreement with IVSWCD that is based on our FS Master Agreement, IVWC will be responsible for administering the Project and will be compensated with all indirect cost funding the Agreement establishes. Good work for us at this time.

Again, this project and its expansion are a fine example of the District and Council working closely together from their parallel missions.

2026-27 FS Spawning Survey Project

FS funds for this season's work have been reduced significantly. I've reached out to our contractor (Greg Bennett) to discuss how to best approach the work. I'm anticipating having to reduce the scope of the work significantly and will need to know how much before I start working on this year's contract.

Water Quality Monitoring

John reported to me recently that USGS hasn't gotten back to him recently for a status report on the passive monitoring analysis report. It's a bit concerning after hearing of some additional funding cuts that agency needed to make, but we don't know if that is affecting the Columbia Research Lab in Missouri where the analysis was done.

I'm unsure if the monitoring crew has done their final grab sampling of the year or not. Another thing to catch up with John about.

Miscellaneous

I'm going elk hunting soon... 😳

In service to our shared mission,



Kevin O'Brien, Executive Director

Heather Gilinsky

Office Manager

Staff Report-

NOVEMBER 2026

GENERAL ADMIN

- Payroll submitted.
- Payroll accrual tracked.
- Grant specific expense tracking in QuickBooks and Excel.
- Preparations for board meeting (pre-meeting packet assembly, QB reporting, coordinating agenda, minutes).
- Kept up with partnering agencies' newsletters and memos.
- Voicemails, email and phone calls.
- Reconciling bank account for review and filing invoices.

Hello Board,
I was able to resolve the billing dispute with Microsoft. The Council's credit card charged back the Microsoft payment, and Microsoft removed the charges for the phantom accounts that were on our account.

Heather